

HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING

Amended

Amended

Monday, May 20, 2024
7:00 P.M.

Call to Order – Time: __7:00pm__

Roll Call:

Aper X Doolin X
Ballance X Cross X
Cecil X Eeten X Phillips X

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

- Kent Hieronymus → Spanish teacher (5th year) and Chess Coach, Co-Op with Lincoln

Consent Agenda

- Approve minutes of the April 15, 2024 Board Meeting
- Approve minutes of the April 29, 2024 Special Board Meeting
- Approve payment of payroll and monthly bills
 - o Discussion of bills, nothing out of the ordinary
- Approve Activity Report
- Approve Financial Report
- Approve Treasurer’s Report
- Approve Amended Agenda

Motion by Cecil to approve the Consent Agenda. Seconded by Eeten .

Roll Call:

Doolin X Ballance X
Eeten X Cecil X
Cross X Aper X Phillips X

Correspondence Received

Administrative Reports

- Principal’s Report
 - Bass fishing went to State; Sports awards night was tonight; softball won their first round but lost second round in regionals; FFA had their petting zoo; 8th grade went to the Holocaust museum; 5th grade orientation this week; 8th grade promotion Thursday; last day is Friday.
- Superintendent’s Report
 - Troxell upset with not going with them this year; grant money for technology → Terry will order what we need from the grant. ESSER grant will end this year; end of the year cookout → Beekman will get the steaks. Dan will help with cookout if Dirk is still out in the field. End of May, by the cookout let Terry know if you can attend Board Conference. June 3rd → start digging to put pipes underneath; will have porta potty. June 12th → electrical work. Any camps can still come use gym, just bring their own water and use porta potty. Dirk and Dan will be at 8th grade promotion to be the board members to hand out diplomas.

New Business – Information

- Legislative Update
 - Going over new bills; none affect board or public school, but about retirements TRS, certain grants, etc.
- Fiscal Year 2024 Amended Budget/Hearing for Amended Budget – June
 - Talk more about it later in closed session; board was given the jest of it on 3pages. The bigger packets are placed on the table for them to look at.

- c. Prevailing Wage Resolution
 - Required by law
- d. Approval of Superintendent for Transportation Requirements
 - Fund is doing well
- e. Rehire Koch, Ltd. to complete the Annual Audit
 - Pleased with them
- f. Handbook Changes
 - 2 packets handed out to board, some changes have been made for board to look at. Touches more on attendance, dress code and field trips through school. Mental health days → touching up on those as well
- g. Memorandum of Understanding
 - It has been tweaked, but not much
- h. Approve Local Foods for Schools Program
- i. Junior High Girls Basketball Coop
 - Co-op with Carroll as host (Hartem, Carroll, Zion (Lincoln), Zion (Mt. Pulaski) and New Holland-Middletown)
- j. Employment/Resignations
 - Tanya Zerbonia-science teacher/Dean of students → resign
 - Trisha Armbrust-assistant cook → resign
 - Grace Zieglowsky- hire as assistant cook
 - Gage Shawgo-hire as assistant cook/dishwasher

Motion by Aper to enter into Closed Session . . . (state reason below).
 Seconded by Ballance .

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases, 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Roll Call:

Cecil <u> X </u>	Aper <u> X </u>	
Ballance <u> X </u>	Eeten <u> X </u>	
Cross <u> X </u>	Doolin <u> X </u>	Phillips <u> X </u>

Time entering into Closed Session: 8:32pm

{Closed Session}

Motion by Cecil to return to Open Session. Seconded by Eeten .

Time returning to Open Session: 9:25pm

Roll Call:

Eeten <u> X </u>	Cross <u> X </u>	
Doolin <u> X </u>	Cecil <u> X </u>	
Ballance <u> X </u>	Aper <u> X </u>	Phillips <u> X </u>

New Business – Action

- a. Approval of Superintendent for Transportation Requirements
- b. Rehire Koch, Ltd. to complete the Annual Audit
- c. Handbook Changes
- d. Memorandum of Understanding
- e. Junior High Girls Basketball Coop
- f. Approve Local Foods for Schools Program
- g. Employment/Resignations

Adjournment – Time: ___9:30pm_____

Suggested Motions

May 20, 2024

Motion by Doolin to approve the Superintendent to perform the duties for all transportation requirements needed by the district. Seconded by Cecil.

Ballance <u>X</u>	Doolin <u>X</u>	
Cecil <u>X</u>	Aper <u>X</u>	
Eeten <u>X</u>	Cross <u>X</u>	Phillips <u>X</u>

Motion by Cecil to rehire Koch, Ltd. to complete the Annual Audit for the 2023-2024 school year (FY24) as presented. Seconded by Eeten.

Ballance <u>X</u>	Cross <u>X</u>	
Cecil <u>X</u>	Eeten <u>X</u>	
Doolin <u>X</u>	Aper <u>X</u>	Phillips <u>X</u>

Motion by Cross to approve the Memorandum of Understanding as presented. Seconded by Doolin.

Cecil <u>X</u>	Ballance <u>X</u>	
Aper <u>X</u>	Doolin <u>X</u>	
Cross <u>X</u>	Eeten <u>X</u>	Phillips <u>X</u>

Motion by Eeten to approve changes to Student Handbook as per changes. Seconded by Doolin.

Cecil <u>X</u>	Cross <u>X</u>	
Eeten <u>X</u>	Doolin <u>X</u>	
Aper <u>X</u>	Ballance <u>X</u>	Phillips <u>X</u>

Motion by Cross to approve the Junior High Girls Basketball Cooperative Agreement with Carroll Catholic with Carroll Catholic being the host school. Seconded by Ballance.

Aper <u>X</u>	Eeten <u>X</u>	
Cecil <u>X</u>	Doolin <u>X</u>	
Cross <u>X</u>	Ballance <u>X</u>	Phillips <u>X</u>

Motion by Ballance to approve the use of the Approve Local Foods for Schools Program option or purchasing food supplies for Hartsburg-Emden CUSD #21 School Nutrition Program. Seconded by Eeten.

Aper <u>X</u>	Eeten <u>X</u>	
Cecil <u>X</u>	Doolin <u>X</u>	
Cross <u>X</u>	Ballance <u>X</u>	Phillips <u>X</u>

Motion by Eeten to approve the superintendent's acceptance of the resignation **Tanya Zerbonia** as Dean of Students and High School Science Teacher effective the end of the 2023-2024 school year. Seconded by Cross.

Aper <u>X</u>	Eeten <u>X</u>	
Cecil <u>X</u>	Doolin <u>X</u>	
Cross <u>X</u>	Ballance <u>X</u>	Phillips <u>X</u>

Motion by Cross to approve the superintendent’s acceptance of the resignation Trisha Armbrust as Assistant Cook effective Immediately, Seconded by Doolin.

Aper X____ Eeten X____
Cecil X____ Doolin X____
Cross X____ Ballance X____ Phillips X____

Motion by Eeten to approve the superintendent’s recommendation to promote Grace Zieglowsky to Assistant Cook at a rate of \$15.50 per hour. Seconded by Doolin.

Aper X____ Eeten X____
Cecil X____ Doolin X____
Cross X____ Ballance X____ Phillips X____

Motion by Cross to approve the superintendent’s recommendation to hire Gage Shawgo as an Assistant Cook/Dishwasher at a rate of \$14.50 per hour. Seconded by Eeten.

Aper X____ Eeten X____
Cecil X____ Doolin X____
Cross X____ Ballance X____ Phillips X____

Motion by Eeten to adjourn. Seconded by Doolin.

All in favor:
Yea 7____
Nay _____